



ALBUQUERQUE HOUSING AUTHORITY
Empowering people in our community through affordable housing and self-sufficiency opportunities

Authorization Agreement for Direct Deposit

I hereby authorize the Albuquerque Housing Authority (AHA) to initiate direct deposit to my account with the financial institution indicated below. In the event that AHA deposits funds erroneously into my account, I authorize my account to be debited for an amount not to exceed the original amount. I understand that I must provide AHA with a 30 day notice to change this process and it must be in writing.

Owner's Name: _____ Phone #: _____

Owner's Federal Tax ID #: _____

Owner's Email: _____

Owner's Address: _____

Tenant's Name: _____

Tenant's Address: _____

check here if the property has a manager. All property agreements will be verified.

Property Manager's Name: _____ Phone #: _____

Email: _____

Authorized Signature: _____ Date: _____

Printed Name: _____

ATTACH VOIDED CHECK HERE

or a letter from your designated bank with routing number and account number.

Deposit slips are not accepted. Thank you!

FORM WILL NOT BE PROCESSED WITHOUT PROPER ATTACHMENT.

Please return to our office for your Direct Deposit to be processed: fax # 505-764-3970
Lisa 505-764-3965 lgarduno@abqha.org or Finance Message Line 505-764-3990

Revised 12/2017



/abqha



/HousingABQ



Equal Housing Opportunity Agency

